

Time Sheet & Leave Card Due Date Schedule		
2018-2019		
DUE IN CENTRAL OFFICE by 10:00 am	DATES TO INCLUDE	Pay Check Date
July 9, 2018	July 1 through July 7th	7/13/2018
July 23, 2018	July 8th through July 21st	7/30/2018
August 6, 2018	July 22nd through August 4th	8/15/2018
August 20, 2018	August 5th through August 18th	8/30/2018
September 3, 2018	August 19th through September 1st	9/14/2018
September 17, 2018	September 2nd through September 15th	9/28/2018
October 8, 2018	September 16th through October 6th	10/15/2018
October 22, 2018	October 7th through October 20th	10/30/2018
November 5, 2018	October 21st through November 3rd	11/15/2018
November 19, 2018	November 4th through November 17th	11/30/2018
December 3, 2018	November 18th through December 1st	12/14/2018
December 17, 2018	December 2nd through December 15th	12/28/2018
January 7, 2019	December 16th through January 5th	1/15/2019
January 21, 2019	January 6th through January 19th	1/30/2019
February 4, 2019	January 20th through February 2nd	2/15/2019
February 18, 2019	February 3rd through February 16th	2/28/2019
March 4, 2019	February 17th through March 2nd	3/15/2019
March 18, 2019	March 3rd through March 16th	3/29/2019
April 8, 2019	March 17th through April 6th	4/15/2019
April 22, 2019	April 7th through April 20th	4/30/2019
May 6, 2019	April 21st through May 4th	5/15/2019
May 20, 2019	May 5th through May 18th	5/30/2019
June 10, 2019	May 19th through June 8th	6/14/2019
June 17, 2019	June 9th through June 28th	6/28/2019