

## Time Sheet & Leave Card Due Date Schedule 2016-2017

DUE IN CENTRAL OFFICE by 10:00 am	DATES TO INCLUDE	Pay Check Date
July 11, 2016	July 1 through July 9th	7/15/2016
July 25, 2016	July 10th through July 23rd	7/29/2016
August 8, 2016	July 24th through August 6th	8/15/2016
August 22, 2016	August 7th through August 20th	8/30/2016
September 6, 2016	August 21st through September 3rd	9/15/2016
September 19, 2016	September 4th through September 17th	9/30/2016
October 3, 2016	September 18th through October 1st	10/24/2016
October 24, 2016	October 2nd through October 22nd	10/28/2016
November 7, 2016	October 23rd through November 5th	11/15/2016
November 21, 2016	November 6th through November 19th	11/30/2016
December 5, 2016	November 20th through December 3rd	12/15/2016
December 19, 2016	December 4th through December 17th	12/30/2016
January 9, 2017	December 18th through January 7th	1/13/2017
January 23, 2017	January 8th through January 21st	1/30/2017
February 6, 2017	January 22nd through February 4th	2/15/2017
February 20, 2017	February 5th through February 18th	2/28/2017
March 6, 2017	February 19th through March 4th	3/15/2017
March 20, 2017	March 5th through March 18th	3/30/2017
April 3, 2017	March 19th through April 1st	4/14/2017
April 17, 2017	April 2nd through April 15th	4/28/2017
May 1, 2017	April 16th through April 29th	5/15/2017
May 15, 2017	April 30th through May 13th	5/30/2017
June 5, 2017	May 14th through June 3rd	6/15/2017
June 19, 2017	<b>June 4th through June 30th</b>	6/30/2017