

Memorial Elementary School Parent Involvement Policy

Our Council recognizes our students' families and local community members as essential partners in helping each student succeed. We commit ourselves to:

- I. Sharing clear information about each student's progress with the student's family.
- II. Offering practical suggestions to families on how they can support student learning at home.
- III. Making representative parents and community members' full partners in our decision-making.
- IV. Seeking and supporting adult volunteers to work with and inspire our students.

*We will achieve each of these goals through the methods listed below.

I. INFORMATION ON STUDENT PROGRESS

Each grading period, teachers will provide each student's family with:

- A. Reports on the student's progress, such as progress reports, report cards and individual reports
- B. A report on how each student with a disability is progressing toward the goals of their Individual Education Plan.
- C. An invitation to meet and discuss the student's progress at Open House and Parent/Teacher Conferences.
- D. The school web-site, teacher e-mail and telephone extensions so they can be used to communicate with the student's teachers.

II. HOME SUPPORT FOR STUDENT LEARNING

Our principal and teachers will:

- A. Assign homework compatible with our Instruction Policy.
- B. Provide information on the content students will learn each year through the methods listed in our Curriculum Policy.
- C. Send home newsletters (weekly), Utilize the student agendas, One Call Now, Infinite Campus Parent Portal, and the school sign.
- D. Create and maintain a web page for each individual classroom.
- E. Support an active Parent Teacher Student Association.

Our Family Resource/Youth Service Center will:

- A. Survey families at least once a year to learn what services and activities would most help them support their children
- B. Offer a well-publicized set of programs to meet those needs.

III. DECISION-MAKING

We invite concerned adults throughout our community to join in our decision-making by:

- A. Signing up to serve on our SBDM Committees.
- B. Attending council or committee meetings. All meetings are publicized and are open to the public except for closed sessions involving personnel or litigation.
- C. Participating in surveys, input meetings, and other opportunities to define school needs.

To promote that participation, we will follow the procedures listed in our:

- A. Committees Policy
- B. Planning Policy
- C. Hiring Policy

IV. VOLUNTEERS

We invite concerned members of our community, including parents, to volunteer to help our students in the following capacities that required more than one adult's help.

- A. Tutoring
- B. Assisting with classroom activities that requires more than one adult's help
- C. Chaperoning classroom field trips.
- D. Preparing materials, mailings, refreshments and other items for family and community involvement.
- E. Joining our Parent Teacher Association and participating in its many efforts to strengthen our school.
- F. Serving on the District and School Advisory Council